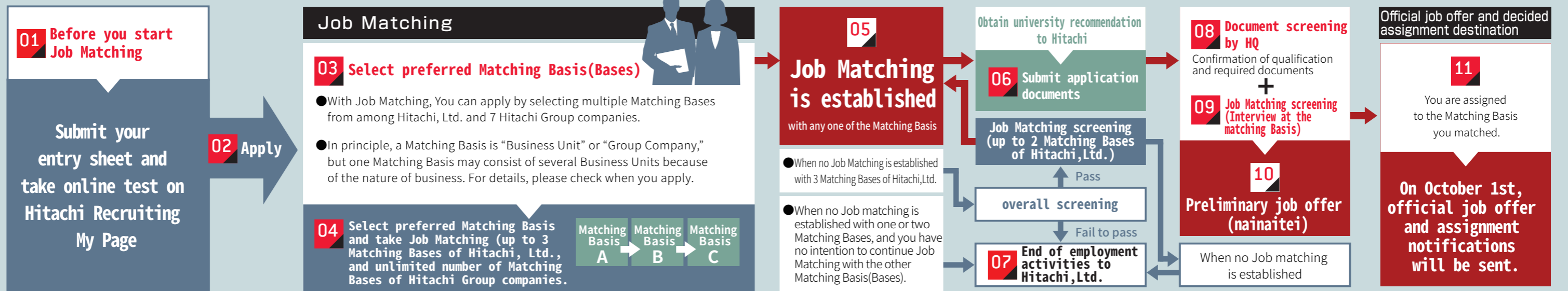


# Hitachi Job Matching

## How to Proceed with Job Matching [Gakko suisen(university recommendation)application]



### 01 Before you start Job Matching

- How to proceed with Job Matching may differ depending on the university, faculty or department. Please check with your professor in charge of employment or Hitachi recruiters.

### 02 Qualification requirements and how to apply

- <Qualification requirements>  
Students who will graduate from a university with any degree from Bachelor to Ph.D. or a college of technology between April 2024 and March 2025.
- Be sure to submit your entry sheet and take online test on Hitachi Recruiting My Page.
  - An applicant who is able to obtain “Gakko suisen (university recommendation)” from professor when the matching Basis is established and mutually (the applicant and Hitachi) accepted, and is also recommended by our recruiter, can apply to Job Matching on “My Page.” (If your department has no recruiters, please call the number described in the job-offer document.)

### 03 Selection of preferred Matching Basis(Bases)

- Firstly, start considering what kind of job you want to do.
- Carefully check the outline of each business Basis and expertise required for the operations in the Matching Basis, etc. You should contact our recruiters who visit your research laboratory or other advisors, and ask their advice.

### 04 Job Matching

- At the Matching Basis that you applied to, your requests and the job description of the Matching Basis are mutually confirmed. This process is Job Matching.**  
<Description of Job Matching>  
Interview and discussion with our engineers are mainly conducted, but depending on the Matching Basis you applied to, the contents and process of Job Matching may differ slightly.  
<What you will be asked at the interview>  
Description of job you want to do, degree of your desire, and reasons  
Field of your study  
Overall student life other than studies  
Preference on other fields and status of obtaining university recommendation, etc.  
Please feel free to ask questions about job, company life, etc., and check whether the Matching Basis matches your wishes.

- When you select the Matching Basis that you apply to, fully consult with our recruiters or other advisors.
- You can apply for up to 3 Matching Bases of Hitachi, Ltd. (simultaneous application is possible at the AI & Digital and R&D Group However, it’s not allowed to apply to the same category at the same time.). You can apply for an unlimited number of Matching Bases of Hitachi Group companies.
- Matching Bases of Hitachi Group companies can be applied in parallel with Matching Bases of Hitachi, Ltd. \*However, parallel applications between Hitachi Group companies are not allowed.
- In the AI & Digital and R&D Group, document screening is conducted with the registered curriculum vitae information and field of your study, and if field of your study is obviously different, you may not be able to take Job Matching. In this case, the relevant field is not counted in the three Matching Basis that you apply for; therefore, please apply to another Matching Basis. In addition AI & Digital and R&D Group can apply to up to two fields. (Even if you do not pass the document screening, you will not be able to apply for the third field in the AI & Digital and R&D Group.)
- After you submit your entry sheet and take online test on Hitachi Recruiting My Page, it usually takes about two weeks until the matching result of one Matching Basis is notified. However, your consideration period is excluded. In addition, the above does not apply if the notification is delayed due to your reason.

### 05 Establishment of Job Matching

- When matching is established with any one of the Matching Basis, and you would like to join the company, apply for Job Matching screening within 5 business days after matching is established.
- Please refrain from declining once you have applied for the screening.

### 06 Submission of application documents

- <Submission schedule>  
When Job Matching is established and you have applied for the screening, obtain university recommendation and submit application documents. (Submit documents other than a recommendation letter within two weeks after the application for the screening is made.)
- <Application documents>  
Use Hitachi’s prescribed application documents posted on My Page.
- ①Recommendation letter: Either the form prescribed by your school or the form prescribed by Hitachi is acceptable. (Submit the recommendation letter as soon as your department issues it)
  - ②Curriculum vitae: Use the form prescribed by Hitachi.
  - ③Certificate of expected graduation and academic transcript: Students in a Master’s or higher degree course are also requested to submit a certificate of graduation and transcript at graduation of an undergraduate school. Students who was admitted into a university after graduating a college of technology are also requested to submit a certificate of graduation and transcript at graduation of the college of technology. You do not need to submit a certificate of health at the time of application.
- \*The details of the submission method will be explained on the “My Page” after the match is completed.

### 07 End of employment activities to Hitachi, Ltd.

- Even if no matching is established with three Matching Bases, if you are examined at the Headquarters (HQ) screening and pass, you can apply to another two Matching Bases at a maximum to take Job matching. If you fail to pass the HQ screening, or if job matching is not established after the HQ screening, your employment activities at Hitachi end. You can continue to apply to Hitachi Group companies.
- When no matching is established with one or two Matching Bases, and there is no job you want to do, your employment activities at Hitachi end.

### 08 Application document screening

- After a matching Basis is established with any one of the three Matching Bases, and you have applied for the screening, the document screening is conducted upon arrival of official application documents. (At the document screening by HQ, qualification and required documents are confirmed only.)

### 09 Job Matching screening

- The matching Basis conducts an interview where your intention to join the company is confirmed, and then final passing or failing is determined.
- If matching is established after June, an interview is not conducted once again, and preliminary job offer (nainaitai) is given after the document screening.

### 10 Notification of preliminary job offer(nainaitai)

- Preliminary job offer (nainaitai) is notified on My Page.

### 11 Assigned Matching Basis

- We guarantee that you are assigned to the Matching Basis you matched.

